

Town of Estancia
Regular Meeting of the Board of Trustees
Monday, January 16, 2018 6:15 pm
Municipal Building, 513 Williams Avenue, Estancia, NM 87016

Minutes

Invocation and Pledge of Allegiance

The meeting was called to order at 6:15 pm and Roll Call was taken:

Trustee Romero- Present
Trustee Dryden- Present
Trustee Chavez- Present
Trustee Hall- Present
Mayor Chavez- Absent

Mayor Pro Tem Hall conducted the meeting.

- 1.0 **Approval/Disapproval of Agenda – Action Item**
ACTION TAKEN: Trustee Chavez made a motion to approve the Agenda. Trustee Dryden seconded the motion. All in favor. **MOTION CARRIED**
- 2.0 **Discussion/Approval of the January 2, 2018 Regular Meeting Minutes – Action Item**
ACTION TAKEN: Trustee Dryden made a motion to approve the January 2, 2018 regular Meeting minutes. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**
- 3.0 **Discussion/Approval of January 16, 2018 Bill List – Action Item**
ACTION TAKEN: Trustee Dryden made a motion to approve the January 16, 2018 Bill List. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

No Public Comment

Old Business

- 4.0 **Approval of Film Resolution 2018-01- Discussion and Possible Action Item**
After some discussion, the Board decided to table this item to allow the Police Chief time to review it. **ACTION TAKEN:** Trustee Chavez made a motion to table this item. Trustee Romero seconded the motion. All in favor. **ITEM TABLED**
- 5.0 **MOU with Torrance County for Animal Control - Discussion and Possible Action Item**
NO ACTION-
- 6.0 **RFP for an auditor – Discussion and Possible Action Item**
Clerk Michelle Jones requested that this item be tabled to allow her time to research the RFP process. **ACTION TAKEN:** Trustee Dryden made a motion to table this item. Trustee Romero seconded the motion. All in Favor. **ITEM TABLED**

New Business

7.0 Announcement of Candidates- Information Only

Clerk Michelle Jones read the following list of Certified Candidates that will be on the ballot for our upcoming Municipal Election:

TOWN CLERKS LIST OF
CERTIFIED CANDIDATES FOR THE 2018 TOWN OF ESTANCIA MUNICIPAL ELECTION

MAYOR – 4 YEAR TERM

NATHAN M. DIAL
ALBERT L. LOVATO
MANUEL A. ROMERO

2 TRUSTEES- 4 YEAR TERM

CORY T. DRYDEN
NOAH JOSHUA SEDILLO
MARK A. MARTINEZ
J. MORROW HALL

TRUSTEE- 2 YEAR TERM

GLENDA J. PAGE
STELLA L. CHAVEZ

MUNICIPAL JUDGE- 4 year term

MARTIN A. LUCERO
MICHELLE M. SCHMIDT
BRUCE R. DILE

NO ACTION, INFORMATION ONLY

8.0 Approval of 2018 Municipal Election Precinct Board and Clerks Office as a Designated Polling Place for Early In-Person, Absentee and Election Day- Action Item

Clerk Michelle Jones presented the Board with the list of Precinct Workers that her office has contacted and selected to work the upcoming Municipal Election on March 6, 2018. She has requested that the Board of Trustees approve this list as well as the designation of the Town of Estancia Municipal Clerks Office/Town Hall as the polling place for early, absentee, and Election Day Voting. Along with the official appointing of the precinct workers and polling place is information about the date and time of the upcoming certification of the voting machines and the notice that all candidates and members of the public are welcome to attend and witness the certification. **ACTION TAKEN:** Trustee Romero approved the list of precinct workers and the polling place for the upcoming election. Trustee Chavez seconded the motion. All in favor.
MOTION CARRIED

9.0 Approval of Audrey Belvin to be our Animal Control Volunteer- Action Item
Police Chief Reynolds introduced Mr. Audey Belvin to the Board of Trustees and informed the Board that Mr. Belvin has volunteered to assist the town with Animal Control. He will not be driving the Animal Control Van or responding to calls, but he will be helping with the feeding and care of the animals and the cleaning of the kennels. He can also assist with adoptions, etc. The Board thanked Mr. Belvin for attending the meeting and for his willingness to volunteer. **ACTION TAKEN:** Trustee Romero made a motion to approve Mr. Belvin as our Animal Control Volunteer. Trustee Dryden seconded the motion. All in favor. **MOTION CARRIED**

10.0 Approval of Amendment to Contract with Sonny Garcia to allow for a 3 day grace period for rent due on the 1st of every month and a possible late fee- Discussion and Possible Action Item Clerk Michelle Jones requested that this item be tabled as an amended contract is not ready to be presented to the Board for review. **ACTION TAKEN:** Trustee Chavez made a motion to table this item. Trustee Romero seconded the motion. All in favor. **ITEM TABLED**

11.0 Mayor/Council:

Mayor Pro-tem Hall- Nothing to report at this time.

Trustee Chavez asked about the flickering streetlights in town and about possibly getting more streetlights for dark areas in town. Clerk Jones said she and her Deputy would work on this.

Trustee Dryden- Nothing to report at this time.

Trustee Romero- Nothing to report at this time.

Mayor Chavez- absent

12.0 Executive Session- As per Motion and Roll Call vote, pursuant to NMSA 10-15-1, the following matters will be discussed in Closed Session:

a) Personnel- Public Works, Police, MVD, Library, Finance Administration, Judicial

ACTION TAKEN: Trustee Dryden made the motion to go into Executive Session. Trustee Chavez seconded the motion. Roll Call: Trustee Romero- for, Trustee Dryden- for, Trustee Chavez- for, Mayor Pro Tem Hall- for. **MOTION CARRIED**

Executive Session began at 7:06 pm.

Return to Regular Session-

ACTION TAKEN: Trustee Dryden made the motion to return to regular session. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

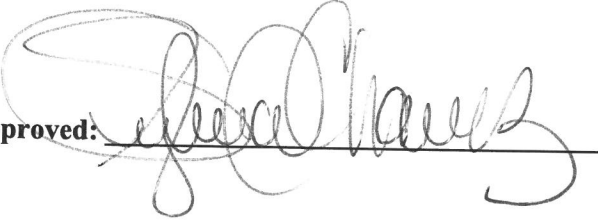
Regular Session reconvened at 7:44 pm.

Trustee Dryden said that the only item discussed in Executive Session was the item listed on the agenda and no action was taken.

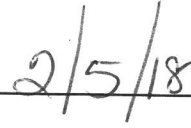
Adjournment- ACTION TAKEN: Trustee Chavez made a motion to adjourn the January 16, 2018 meeting. Trustee Dryden seconded the motion. All in favor. **MOTION CARRIED**

Meeting adjourned at 7:45 pm.

Approved:

A handwritten signature in cursive script, appearing to read "Juan Chavez", written over a horizontal line.

Date:

A handwritten date "2/5/18" written in cursive script over a horizontal line.